

## Journey Students Intern



### Reports to

Journey Students Director

### Classification

This position is a Non-Exempt, Hourly position.

### Hours/Rate:

- 20 hours per week / \$15 per hour
- Housing or a lodging stipend is NOT provided with this position

### Overview

The Journey Students Internship is designed to equip the intern with leadership and learning opportunities through practical, hands-on ministry experience. Throughout the Summer, the intern will learn how to plan and execute student ministry services, events, volunteer meetings, and social media. The intern will also be asked to use both written and verbal communication in large and small groups of parents and adults.

### Schedule (20+ hrs per week)

Weekly hours will be arranged by the supervisor and intern based upon availability; hours may vary as needs arise within Student Ministry (i.e. special events, training, camps, etc.). Internship begins on or about mid May and ends on or about late July (about 10-12 weeks long). Weekly hours will generally look like:

- **Sunday:** 7am - 12pm
- **Monday:** 10am - 2pm
- **Tuesday:** 10am - 3pm (all staff meeting)
- **Wednesday:** 3pm - 9pm (Midweek Program)

### Job Responsibilities

The following tasks will be accomplished with the help of the Journey Students Director. As this list is not exhaustive, the intern should maintain an overall attitude of willingness to jump in as needed. These responsibilities can also be tailored to fit the candidate or ministry needs depending on strengths and weaknesses.

- **Assist Journey Students Director**
  - Learn various ins and outs of successfully leading a student ministry
  - Contribute ideas and perspectives that are consistent with the overall vision and mission of Journey and Journey Students

- **Student Large Groups**
  - Help plan Large Group and Pre-Service environments
  - Host Middle and High School large group environments as needed
  - Prepare and deliver messages
  - Assist in scheduling large group communicators
- **Student Small Groups**
  - Help plan meaningful small group moments
  - Facilitate Small Group Leader huddles
  - Help create, write, and distribute small group questions
  - Fill in as a Small Group leader as needed
- **Student Ministry Events**
  - Help plan, communicate, and execute events such as:
    - Middle School Test Drive
    - Senior Send-off
    - Promotion Sunday
    - Middle and High School Camp
    - End of Summer Party
    - Student Takeover

## **Spiritual Growth Responsibilities**

- Perform all duties and conduct your personal life according to Journey's teachings, practices, theological beliefs, and standards
- Pray for and with Journey Students team members, volunteers, and students
- Continually develop and demonstrate an authentic personal faith
- Meet weekly with the Journey Students Director
- Communication coaching for a Student Ministry environment

## **Required Qualifications and Skills**

- Support the vision and mission of Journey Christian Church
- Confident speaking in front of groups from 5 to over 100
- Comfortable working with an Apple MacBook and Google Suite
- Able to clearly and effectively write, proofread, and edit.
- Know basic design principles and be able to use software such as Canva, Adobe Creative Suite, and ProPresenter
- Be willing to learn new skills and software
- Able to set up Planning Center scripts and schedule volunteers
- Be proficient in using all facets of digital & social media platforms to include YouTube, Instagram & Facebook

- Be able to learn and run sound and lighting systems in the student ministry
- Growing in your relationship with God

Accepted: \_\_\_\_\_ Date: \_\_\_\_\_

### **How To Apply:**

To be considered for this internship, interested and qualified candidates will need to fill out the Journey Employment Application **in its entirety** on this [Application](#) link. In addition to the application, a cover letter and resume will need to be included. Please upload these documents with the application.